

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

SPECIAL BOARD MEETING MINUTES – March 27, 2018

MEMBERS PRESENT	OTHERS PRESENT
John Abdo - President Richard Gallo – Vice-President Mark Emery Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Robert Healt, Director of Facilities III, Marie Yager, Jan Denslow
<u>MEMBERS EXCUSED:</u> Sandra Beasock	

At 6:00 p.m. Mr. Abdo, President, called the meeting to order.

Mr. Gallo moved and Mr. Muha seconded; carried 6-0; to go into executive session to discuss the employment history of particular person(s). Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:02 p.m. Mr. Kramer moved and Mrs. Sturtevant seconded, carried 6-0; to go to regular session.

At 7:09 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Our thoughts and prayers go out to the family of Tim Collins, one of our attorney’s through Jeff-Lewis BOCES who passed away suddenly.

Hats off to Mr. O’Neil, Mrs. Nunneker and everyone for putting on such a great musical.

PRESENTATION:

Mr. Niznik gave a presentation on the Capital Project which will be voted on at the Budget Vote on May 15, 2018. He explained how the 5 year building condition survey and long-range facilities planning tells us what areas need to be addressed in a project. He went over the project considerations and major concerns in the high school, middle school and the three elementary buildings. The project timeline is, the project will be voted on May 15, 2018, project then goes to the state in 2019 for approval, renovations begin in 2020 and completion in 2021.

BUDGET:

Mrs. Cihocki went over the Budget Revenue – Draft 2 which has no changes. Budget Draft 4, the only changes are a Transportation Supervisor and counseling at the elementary level. Enrollment projections, no additional enrollments since last meeting.

PUBLIC FORUM:

No one for public forum.

CONSENT AGENDA:

Mr. Kramer moved and Mr. Emery seconded, carried 6-0; the Board approved the following by a consensus motion:

Minutes:

March 13, 2018 Regular Meeting

Building Uses:

Boonville Elem PTA to use the cafeteria	3/29/18
Adirondack Girls’ Basketball to use the HS and MS gyms	4/3 – 6/19/18
AYSO Region 469 to use the WL Gym, Boonville & HS/MS soccer fields	4/8 – 6/17/18

REGULAR AGENDA:

Mrs. Sturtevant moved and Mr. Kramer seconded, carried 6-0; the Board approved the following:

Instructional Calendar 2018-19:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the 2018-19 Instructional Calendar.

Retirement:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation for the purpose of retirement of Mrs. Mary Hill, Food Service Helper effective June 30, 2018.

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Mr. Gallo moved and Mr. Emery seconded, carried 6-0; the Board adopted the following resolution:

Capital Project Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution:

BE IT RESOLVED by this Board of Education as follows:

Section 1. A Special Meeting of the qualified voters of the Adirondack Central School District, County of Oneida, State of New York, will be held at the Adirondack Central School District Middle School in Boonville, New York, on May 15, 2018 from 12:00 noon to 8:00 p.m., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the Boonville Herald and Rome Daily Sentinel, newspapers having a general circulation within the District, such publications to be made four (4) times each in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF SPECIAL SCHOOL DISTRICT MEETING
OF THE VOTERS OF THE
ADIRONDACK CENTRAL SCHOOL DISTRICT**

THE BOARD OF EDUCATION OF THE ADIRONDACK CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on March 27, 2018 , a special meeting of the qualified voters of said School District, County of Oneida, State of New York, will be held at the Adirondack Central School District Middle School, in Boonville, New York, in said District, on May 15, 2018, between the hours of 12:00 noon and 8:00 p.m. prevailing time, for the purpose of voting upon the following proposition:

PROPOSITION

Shall the Board of Education undertake (i) renovations and improvements to Boonville Elementary School, Forestport Elementary School, West Leyden Elementary School, the High School/Middle School (including athletic field improvements) and Bus Garage and (ii) the acquisition of one property adjacent to the Boonville School campus, all of the foregoing to include related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other necessary costs incidental to such work (the "Project") and to expend therefore a total sum not to exceed \$20,741,798, which is estimated to be the total maximum cost thereof, and to pay for the Project by (a) expending \$1,975,638 from the District's Capital Reserve Fund and (b) levying a tax which is hereby voted for the Project in the amount of \$18,766,160, subject to any available State Aid, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$18,766,160, and a tax is hereby voted to pay the interest on said obligations when due.

NOTICE IS GIVEN that voting upon the foregoing Proposition will be by voting machine and will take place on May 15, 2018 at the Adirondack Central School District Middle School in Boonville, New York, between the hours of 12:00 noon and 8:00 p.m. prevailing time.

NOTICE IS FURTHER GIVEN that qualified voters may obtain applications for absentee ballots from the office of the Clerk of the School District. Completed applications for absentee ballots must be received by the District Clerk of the School District no later than 5:00 p.m. prevailing time, on May 14, 2018, and must be received no later than 5:00 p.m., prevailing time, on May 8, 2018, if the absentee ballot is to be mailed to the voter. Completed applications received after 5:00 p.m. on May 8, 2018, will require the voter to personally appear at the Office of the Clerk of the School District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the Office of the Clerk of the School District between the hours of 9:00 a.m. and 5:00 p.m. through May 14, 2018, except Saturday, Sunday or holiday.

NOTICE IS FURTHER GIVEN that the proposition set forth on the voting machine labels shall appear as follows:

PROPOSITION

Shall the Board of Education undertake (i) renovations and improvements to Boonville Elementary School, Forestport Elementary School, West Leyden Elementary School, the High School/Middle School (including athletic field improvements) and Bus Garage and (ii) the acquisition of up to one property adjacent to the Boonville School campus, all of the foregoing to include related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other necessary costs incidental to such work (the “Project”) and to expend therefore a total sum not to exceed \$20,741,798, and pay for the Project by (a) expending \$1,975,638 from the District’s Capital Reserve Fund and (b) levying a tax which is hereby voted for the Project in the amount of \$18,766,160, subject to any available State Aid, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$18,766,160, and a tax is hereby voted to pay the interest on said obligations when due.

Section 4. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. This Resolution shall take effect immediately.

Poll Vote: Mr. Emery, Mr. Kramer, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha: **Yes: 6 No: 0 Absent: 1**

Mr. Kramer moved and Mrs. Sturtevant seconded, carried 6-0; the Board adopted the following resolution:

Property Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following transfer of property resolution:

BE IT RESOLVED, the Adirondack Central School Board of Education accept the transfer of property located at 108 South St. Boonville, New York from Oneida County.

Poll Vote: Mr. Emery, Mr. Kramer, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha: **Yes: 6 No: 0 Absent: 1**

Mr. Gallo moved and Mr. Muha seconded, carried 6-0; the Board adopted the following resolution:

SEQR Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following SEQR resolution: **Poll Vote**

WHEREAS, the Adirondack Central School District (the District) seeks to undertake a district wide capital improvement project consisting of:

Acquisition of property located at 108 and 110 South Street, Boonville, New York and interior and exterior upgrades, mechanical, electrical and plumbing system upgrades and site improvements at the District’s Boonville Elementary, Forestport Elementary, West Leyden Elementary, Middle School and High School, and the District’s bus garage, as well as new synthetic turf field and sports lighting at the District’s Middle School and High School.

WHEREAS, the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

WHEREAS, this project is a Type 1 Action within the meaning of SEQRA; and

WHEREAS, on February 20, 2018, a notice was transmitted to all involved agencies of the Board’s desire to act as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, no agency has objected to the designation of the Board as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Type 1 action;

WHEREAS, the Board has carefully considered the nature and scope of the proposed Project, as set forth in the Full Environmental Assessment Form prepared with respect to such action, and makes the following determinations:

1. The proposed action involves:

Acquisition of property located at 108 and 110 South Street, Boonville, New York and interior and exterior upgrades, mechanical, electrical and plumbing system upgrades and site improvements at the District's Boonville Elementary, Forestport Elementary, West Leyden Elementary, Middle School and High School, and the District's bus garage, as well as new synthetic turf field and sports lighting at the District's Middle School and High School.

2. The proposed action is classified under SEQRA as a Type 1 action within the meaning of 6 NYCRR §617.4.

3. Upon consideration of the action, review of the Environmental Assessment Form, the criteria contained in 6 NYCRR §617.4, and all other supporting information, the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment.

4. The development and use of the property will result in a small to moderate impact on land during the period of construction since construction may continue for more than one year or involve more than one stage. Any impact will be mitigated during the construction process.

5. The proposed development and use of the property will not adversely impact geological features.

6. The proposed development and use of the property will not adversely impact surface water.

7. The proposed development and use of the property will not adversely impact ground water.

8. The proposed development and use of the property will not adversely result in flooding.

9. The proposed development and use of the property will not adversely impact air.

10. The proposed development and use of the property will not adversely impact plants and animals.

11. The proposed development and use of the property will not adversely impact agricultural resources.

12. The proposed development and use of the property will not adversely impact aesthetic resources.

13. The proposed development and use of the property may have a small impact upon historic or archeological resources. The District will mitigate any impact by coordinating with the New York State office of Historic Preservation.

14. The proposed development and use of the property will not adversely impact open space and recreation areas.

15. The proposed development and use of the property will not adversely impact critical environmental areas.

16. The proposed development and use of the property will not adversely impact transportation systems.

17. The proposed development and use of the property will have a small to moderate impact upon energy.

18. The proposed development and use of the property will have a small to moderate impact upon noise, odor and light.

19. The proposed development and use of the property will not adversely impact human health. Mitigation measures will be undertaken during the period of construction to minimize any impacts.

20. The proposed development and use of the property is consistent with community plans.

21. The proposed development and use of the property is consistent with community character.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type 1 Action within the meaning of 6 NYCRR 617.4; and it is further

RESOLVED that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

RESOLVED, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

RESOLVED, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further

RESOLVED, that the Board hereby authorizes and directs the Superintendent or his designee to file this Negative Declaration with the appropriate parties and agencies.

Poll Vote: Mr. Emery, Mr. Kramer, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha: **Yes: 6 No: 0 Absent: 1**

Mr. Gallo moved and Mr. Emery seconded, carried 6-0; the Board approved the following resolution:

Capital Project Outlay Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following SEQRA resolution:

WHEREAS, the Adirondack Central School District (the “District”) Board of Education has considered the impacts to the environment of the following Scope of Work to be completed:

Replacement of interior and exterior doors / frames at the District’s Middle School / High School.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Poll Vote: Mr. Emery, Mr. Kramer, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha: **Yes: 6 No: 0 Absent: 1**
Special Meeting Minutes – March 27, 2018

INFO & DISCUSSION:

>> School Lunch/Breakfast Quarterly Report – October – December 2017

>> Reminder: Jeff-Lewis BOCES Annual Dinner Meeting April 11, 2018. Reservations by April 5th.

At 7:35 p.m. Mrs. Sturtevant moved and Mr. Muha seconded, carried 6-0; the Board adjourned to the Regular Meeting to be held on Tuesday, April 10, 2018 in the Boonville Elementary cafeteria at 7:00 p.m.

Michelle Freeman, District Clerk